Approved For Release 2001,000-1-5

CHAL-0223 Copy 3 of 3

25 July 1958

MEMORANDUM FOR: Director of Operations DPS/DCI

: Notification Procedures SUBJECT

25X1A

I have reviewed the procedure for notifying me of operational missions outlined in Management memorandum of 25 July. This is most satisfactory and will be extremely helpful to me. I would like to make the following small modification in paragraph 3 of the referenced memorandum concerning the times at which I can be reached at various places. On weekdays I should be called at my office extensions until 1830. I should be called at home from 1830 through 2200. The Saturday, Sunday, and holiday instruction should stand with the exception that I may call in to the control room and ask for telephone notification at some specified location.

> Special Assistant to the Director for Planning and Development

RMB:cw

1-Dir Ops DPS/DCI 2-SA/PD/DCI destroyed

3-SA/PD/DCI Chrono

This document contains information referring to Project CHALICE